

## International Student Application for Admission to Undergraduate Programs

Read this application carefully, complete all sections and ensure that supporting (certified) documents are attached. A non-refundable application fee of A\$80 (by bank draft, credit card or bank cheque, payable to La Trobe University) must be attached to this application. If you wish to pay by credit card, please provide your details below. Please write in BLOCK letters using a blue or black pen.

### Credit Card Details

I want to pay my application fee by credit card Yes  No  Card type – Mastercard  Visa   
 Card number                  Expiry date (mm/yy)   /    
 Cardholder Name \_\_\_\_\_ Cardholder Signature \_\_\_\_\_

### Personal Details

Have you been previously enrolled at La Trobe University? Yes  No  If yes please provide your student number: \_\_\_\_\_  
 Family Name \_\_\_\_\_ Title \_\_\_\_\_ (Mrs, Miss, Ms, Mr, Dr, etc.)  
 Given Name(s) \_\_\_\_\_ Sex M  or F   
 Date of Birth (dd/mm/yy)   /   /   Country of Birth \_\_\_\_\_  
 Citizenship \_\_\_\_\_ Country (Where you were living when you filled out this form) \_\_\_\_\_  
 Are you a permanent resident of Australia? Yes  No

### Student Contact Details (compulsory)

Number and Street \_\_\_\_\_  
 Suburb / Town / Country \_\_\_\_\_  
 Postcode / Zipcode \_\_\_\_\_ Email \_\_\_\_\_  
 Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

### Agent Contact Details (if applicable)

Agent Name \_\_\_\_\_  
 Number and Street \_\_\_\_\_  
 Suburb / Town / Country \_\_\_\_\_  
 Postcode / Zipcode \_\_\_\_\_ Email \_\_\_\_\_  
 Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_

### Course Preferences

List the course/s in order of preference that you would like to study at La Trobe University

Preference	Name of course	Majoring in (e.g. Accounting)	Campus*	Commencing Month/Year (e.g. Feb/10)
1			B <input type="checkbox"/> BE <input type="checkbox"/> A-W <input type="checkbox"/>	
2			B <input type="checkbox"/> BE <input type="checkbox"/> A-W <input type="checkbox"/>	
3			B <input type="checkbox"/> BE <input type="checkbox"/> A-W <input type="checkbox"/>	

\* Campus: A-W = Albury-Wodonga, B = Melbourne (Bundoora), BE = Bendigo  
**Students are able to change their course once only without being charged a fee. Any subsequent course changes will incur an A\$80 fee.**  
 If I am unsuccessful, please consider me for a pathway course: Foundation Studies program  Diploma program

### English Language Proficiency (Please tick where applicable and attach documentary evidence)

English is my first language.  
 I have satisfactorily completed at least one year of a tertiary course at a college/university where the language of instruction was English. (This study must have been completed within the last two years and at an academic level acceptable to La Trobe University).  
 I have satisfactorily completed one year of TAFE study in Australia. (This study must have been completed within the last two years and at an academic level acceptable to La Trobe University).  
 I have satisfactorily completed an English language subject at Year 12 or an equivalent level. (This study must have been completed within the last two years and at an academic level acceptable to La Trobe University).  
 I have achieved an overall band score of at least 6.0 on the International English Language Testing System (IELTS) with no band less than 6.0. My overall band score is: \_\_\_\_\_ Date of test (dd/mm/yy)   /   /    
 I have achieved at least the following scores in the Test of English as a Foreign Language (TOEFL):  
**Paper-based Test:** A minimum score of 550 with a score of 5 or better in the Test of Written English.  
**Computer-based Test:** A minimum score of 213 with a score of 5 in essay writing.  
**Internet-based Test (IBT):** A minimum score of 80 with no individual score less than 20. Date of test (dd/mm/yy)   /   /    
 I intend to sit for an IELTS or TOEFL test on: \_\_\_\_\_ (dd/mm/yy)   /   /    
 I have applied for/am attending an English language course at the La Trobe University Language Centre.  
 Please indicate approximate start date: (dd/mm/yy)   /   /   For 10  20  25  30  or  weeks of English  
 If I am unsuccessful, please consider me for a pathway course at La Trobe's Language Centre.

Please note Some courses have higher English language requirements. See [www.latrobe.edu.au/international/apply](http://www.latrobe.edu.au/international/apply)

**Previous Studies**

Documentary evidence of qualifications claimed MUST be attached including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations.

Secondary Studies					
Name of Qualification (e.g. A levels)	Institution / School	Language of instruction	Country	Commencement Date	Year Completed (e.g. 2009)

Are you currently attempting final year high school? Yes  No  If yes, when do you expect your results to be released? (dd/mm/yy)  /  /

Post-Secondary Studies						
Name of Award (eg: Diploma of Engineering)	Institution	Major Area of Study	Language of Instruction	Country	Commencement Date	Year Completed (e.g. 2009)

Are you currently enrolled in a tertiary course? Yes  No  If yes, when do you expect to qualify? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Advanced Standing/Credit Transfer**

Are you seeking Advanced Standing (credit) for previous studies? Yes   
 If yes, you must attach details (e.g. syllabus, curriculum) for Advanced Standing (Credit) to be assessed.

**How Did You Hear About Us?**

Please indicate where you first heard about La Trobe University.  
 Internet (includes University or other websites)  Education Agent  Education Exhibition  Event (name event) \_\_\_\_\_  
 Australian Education Centre  Australian Embassy  Advertisement/Article (name publication) \_\_\_\_\_  
 Friends  Family  Other (please specify) \_\_\_\_\_

**Declaration and Agreement**

I declare that the information provided with this application is true and complete in every detail. I authorise La Trobe University or its agent to obtain further information about me from educational and other institutions which I have attended, and from Australian government authorities such as the Department of Immigration and Citizenship (DIAC) and Department of Education, Employment and Workplace Relations (DEEWR).

I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my admission and agree to pay all fees for which I am liable, and have read and agree to the conditions relating to the Refund Policy and Privacy Statement as set out on the University's website at [www.latrobe.edu.au/international/apply](http://www.latrobe.edu.au/international/apply)

This agreement does not remove my right to take further action under Australia's consumer protection laws.

I consent to the University:  
 (a) using and disclosing my personal information in accordance with the University's Refund Policy and Privacy Statement; and  
 (b) disclosing my personal information to a third party, authorised by the University, to enable the third party to contact me for the purposes of providing me with information about the University.

I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.  
 Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Australia).

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Check List**

- Have you answered ALL questions?
- Have you attached original or certified copies of all necessary documents?
- Have you attached certified English translations of documents not in English?
- If applying for Advanced Standing (credit), have you attached syllabus/curriculum details (e.g. handbook entry)?
- Have you signed and dated the application?
- Have you provided your credit card details or attached the A\$80 application fee as a bank draft or cheque?
- Have you kept a copy for yourself?

**Contact Details**

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 AUSTRALIA  
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