

# International Application for Admission

## to an Undergraduate Degree or Postgraduate Coursework Degree

- This application form is for international students applying to study onshore in Australia.
- International students applying to study outside Australia should complete the relevant Undergraduate or Postgraduate Application for Admission Form available from [www.prospective.curtin.edu.au](http://www.prospective.curtin.edu.au)
- Students applying to study Doctoral and Masters Degrees by Research or Doctoral Degrees by Coursework should refer to [www.research.curtin.edu.au/graduate/forms.html#admission](http://www.research.curtin.edu.au/graduate/forms.html#admission)

Have you applied for Australian permanent residency status?  Y  N If Yes, date of application \_\_\_\_/\_\_\_\_/\_\_\_\_

**Note: If you obtain Australian permanent residency at any stage during the application process, you will need to advise the International Office immediately.**

### PERSONAL DETAILS

Title _____	Given Names _____	Family Name _____
On all official documentation your name will appear as Given Name/s, Family Name - if this is not how your name appears in your passport or birth certificate please print your name as it appears on these documents.		
Curtin Student ID <small>(If previously a Curtin/WAIT student)</small>	If your name has changed since you were last enrolled, please print previous name.	
Email _____	Telephone _____	
Date of Birth	<input type="text"/> Day <input type="text"/> Month <input type="text"/> Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Are you a current Curtin student applying to switch courses? <input type="checkbox"/> Y <input type="checkbox"/> N		

### COURSE INFORMATION (Course titles are available from the International Prospectus or [www.handbook.curtin.edu.au](http://www.handbook.curtin.edu.au))

Preference	Course title <small>(eg. Bachelor of Commerce, Master of Public Health)</small>	Course CRICOS Code	Major area of study, if relevant <small>(eg. Accounting)</small>
1st preference			
2nd preference			

**When do you wish to commence studies?** Year \_\_\_\_\_ Study Period \_\_\_\_\_  
(eg. Semester 1, Trimester 1)

**To help us better evaluate our marketing strategies, please indicate how you first heard about the course you are applying for.**

Prospectus   
  Website   
  Newspaper   
  Advertisement   
  Exhibition/Fairs   
  Agent   
  Friend/Relative

Other (please provide details) \_\_\_\_\_

What country are you submitting this application from? \_\_\_\_\_

### ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement. If your education qualifications were not completed wholly or predominantly in English, please indicate what test/s you have sat (or intend sitting) and attach certified\* documentary evidence of results.

GCE 'O' level   
  IELTS   
  TOEFL  
 CUTE   
  ESL/ELACS   
  Other (Please specify) \_\_\_\_\_

Please indicate if you would like to apply for an English language Course:

English Language Bridging Course  Feb  July  Nov

ELICOS Month \_\_\_\_\_ Number of weeks \_\_\_\_\_

**Note: Having made this selection, you will receive a package from Curtin's Department of Language and Intercultural Education.**

**PERMANENT ADDRESS** (Address in home country) Note: A Post Office Box Number is **NOT** acceptable

Number and Street		
Suburb/Town		
State		Post/Zip code
Country		

**MAILING ADDRESS** (If different from permanent address)

Number and Street		
Suburb/Town		
State		Post/Zip code
Country		

**EMERGENCY CONTACT DETAILS** (To be completed by applicants who are under 18 years of age)

Name		
Relationship		
Telephone No.		

**PERSONAL STATISTICAL DETAILS**

Have you previously visited Australia?	<input type="checkbox"/> Y	<input type="checkbox"/> N	If yes, what year did you arrive?	
What is your country of citizenship?				
In which country were you born?				
What is the main language spoken at your permanent home residence?				

**MEDICAL/DISABILITY NEEDS**

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Please indicate the type/s of disability	<input type="checkbox"/> Hearing <input type="checkbox"/> Vision <input type="checkbox"/> Learning <input type="checkbox"/> Medical <input type="checkbox"/> Mobility <input type="checkbox"/> Other	
Would you like to receive information on support services, equipment and facilities available that may assist you?	<input type="checkbox"/> Y	<input type="checkbox"/> N

**EDUCATIONAL QUALIFICATIONS**

Please provide details of all formal studies that you have completed and those that you are currently undertaking. You are required to supply an original or certified\* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin/WAIT. Academic records must contain an explanation of grading system descriptions.

Name of Qualification (eg. GCE 'O'/'A' level, HSC, Degree)	Institution/School/University (eg. Temasek Junior College)	Year enrolled (eg. 1992)	Year completed (eg. 1995 or not completing)	Date results expected (if applicable)

Would you like the above qualifications to be assessed for recognition of prior learning?	<input type="checkbox"/> Y	<input type="checkbox"/> N
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**SPONSOR DETAILS** (Please attach sponsorship letter if available)

Will your tuition fees be paid by an organisation?	<input type="checkbox"/> Y	<input type="checkbox"/> N
If yes, name of organisation _____		

## EMPLOYMENT DETAILS (To be completed if applying for a postgraduate course where work experience is an entry requirement).

Note: Submission of supplementary information to your postgraduate application varies across courses. Applicants are advised to refer to the Application Guidelines and submit relevant supporting documentation. Guidelines and Supplementary Forms are available from [www.postgrad.curtin.edu.au](http://www.postgrad.curtin.edu.au)

Employer/Company Name			
Address			
		Post/Zip code	
Contact Name			Telephone No.
Position title and brief description of your duties			

## APPLICANT'S DECLARATION AND SIGNATURE

<p>I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.</p> <p>I understand that the information collected on this form is to enable Curtin University of Technology to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by University officers strictly for these purposes and disclosed to State and Australian Government agencies where required by law and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the Education Services for Overseas Students Act 2000 and the National Code of that Act, and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.</p> <p>I accept that information supplied in this application may also be made available to a Curtin University of Technology overseas representative to provide assistance with my application and the University's preferred Overseas Student Health Cover provider to assist with effecting health insurance.</p> <p>I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.</p> <p>I authorise Curtin University of Technology to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.</p> <p>In the case of post graduate applications, I understand that the services of QualSearch may be engaged to verify my qualifications. I further understand that Curtin is not responsible if any educational body/institution does not supply these records, that the results of this search may be made available to me on request and an audit of this authority may also be undertaken.</p> <p>If I do not meet all the University's entry requirements, I authorise the University to provide my full application to Curtin International College (CIC), a private college operated by Colleges of Business and Technology (WA) Pty Ltd. for consideration for the CIC preparatory program. I understand that successful completion of this program will help qualify me for admission into specified courses of Curtin University of Technology.</p> <p>I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at <a href="mailto:foi@curtin.edu.au">foi@curtin.edu.au</a>.</p> <p>I acknowledge that Curtin University of Technology reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.</p>	
Signature	Date

## Important checklist to ensure a quick response to your application

- Prior to making an application please familiarise yourself with any Specific Requirements which relate to the course you are applying for. Refer to [www.handbook.curtin.edu.au](http://www.handbook.curtin.edu.au)
- If you are lodging an application for postgraduate study, please familiarise yourself with Application Guidelines at [www.postgrad.curtin.edu.au](http://www.postgrad.curtin.edu.au) which relate to the Course. The Guidelines will advise you on what other documents are necessary as part of your application. eg. Referee Reports, Employer Reports, Resumes, Portfolios etc.
- Enclose certified\* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with grading system descriptions.
- If your academic transcripts are in a language other than English, enclose certified\* English translations.
- If your previous studies do not meet Curtin's standard English requirements, enclose certified\* copies of your English language qualification or details of English language proficiency. Refer to [www.prospective.curtin.edu.au](http://www.prospective.curtin.edu.au) for standard requirements.
- Enclose certified\* copy of evidence for change of name.
- Enclose a certified\* copy of the personal details page of your passport and visa.
- Read and sign the Applicant's Declaration.

\*Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the institution that issued the transcript. For further information refer to the Guidelines on Certification at [www.prospective.curtin.edu.au/howto/applydirect.html](http://www.prospective.curtin.edu.au/howto/applydirect.html)

## LODGING YOUR APPLICATION

Please submit your application to the International Office or a Curtin University of Technology Overseas Representative

To complete an online application visit: <http://international.curtin.edu.au/applynow.cfm>

Curtin University of Technology  
International Office  
GPO Box S1512  
Perth WA 6845  
Tel: +61 8 9266 7331  
Fax: +61 8 9266 2605  
+61 8 9266 4013

**Agent's Stamp** (in English including address, phone, email)  
**AUSTRALIAN EDUCATION CONSULTANTS (AEC)**  
Ground Floor, Centro House, Westlands, Nairobi.  
P.O Box 39669 - 00623, Nairobi, Kenya.  
T: + 254 (0) 20 444 87 42 F: + 254 (0) 20 444 87 43  
M: + 254 (0) 722 859 578 (Pilot Line No SMS please)  
e-mail: [info@aec-australia.com](mailto:info@aec-australia.com)

Counsellor's name \_\_\_\_\_

Email address \_\_\_\_\_

## PRIVACY STATEMENT

At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to <http://about.curtin.edu.au/privacy.html>